



STOCK/SECURITIES TRANSFER INSTRUCTIONS

IMPORTANT

1. Please complete this form and forward it to your financial advisor with your applicable account information.
2. As you make your transfer, please also forward a copy of this form to **giftprocessing@usafa.org**. It is important that the U.S. Air Force Academy Association & Foundation is notified of stock transfers to accurately identify and credit you and designate your gift.

Questions? Please contact Gift Processing at 719-472-0300 or giftprocessing@usafa.org

Donor name: _____

Donor financial institution and advisor name: _____

Donor address: _____

Donor telephone: _____

Donor e-mail: _____

Name of security or mutual fund: _____

Ticker symbol (if known): _____

Number of shares: _____

Gift purpose or designation: _____

Special handling instructions (pledge payment, etc.): _____

Who, in addition to the legal donor, should receive recognition for this gift?

Please use this form as authorization to transfer the securities listed above from my account to Vanguard Brokerage Securities as my gift to the Air force Academy Foundation.

Signature: _____

Date: _____

DTC TRANSFER INSTRUCTIONS

for Financial Advisors

For gifts of securities to the Air Force Academy Foundation, please deliver by DTC to:

For account of:
Air Force Academy Foundation,
Vanguard Brokerage Securities

DTC: 0062
Account: 66118829
Tax EIN: 26-0537053

IMPORTANT

For proper donor recognition, transfers must include the following information:

- Donor's name and address
- Name of security and number of shares
- Purpose of gift
- If applicable, additional names for joint recognition

For stock held in certificate form:

1. Mail the unendorsed certificate, along with a letter of instruction.
2. In a separate envelope, mail a stock power (signed and dated) for each certificate, and send to:

Air Force Academy Foundation
Office of Gift Processing
3116 Academy Drive
USAF Academy, CO 80840

usafa.org